



JOB DESCRIPTION

RIGHT-OF-WAY FOREMAN

Rev. Date:

07-12-2024

Reports to

Line Crew Supervisor

Directs

No Direct Reports

Purpose of Position

The Right-Of-Way Foreman is directly responsible for supervising and assisting in the clearing and maintenance of right-of-ways. This includes, but is not limited to, tree trimming and herbicide spray within the right-of-ways for Lexington Electric System.

Responsibilities & Duties

1. Responsible for supervising and assisting any contracted right-of-way crew and ensuring that their progress and quality of work is held to a high standard.
2. Responsible for supervising and assisting any LES crew that is performing any right-of-way maintenance and ensuring their progress and quality of work is held to a high standard.
3. Responsible for coordinating with the appropriate personal to gather any maps or blueprints needed for contracted right-of-way crews. This employee must have the ability to read and interpret these maps and blueprints.
4. Responsible for knowing and understanding any contracts established between LES and a third-party for the clearing and maintenance of LES' right-of-way.
5. Responsible for inspecting work performed by any right-of-way contractor or LES crew related to the maintenance of LES' right-of-way.
6. Responsible for recommending and providing solutions to problems that arise regarding the clearing and maintenance of LES' right-of-way.
7. Responsible for determining methods of improvement, quality, and efficiency regarding the clearing and maintenance of LES' right-of-way.
8. Responsible for patrolling LES' power lines and locating areas where right-of-

- way clearing and maintenance is needed.
9. Responsible for coordinating with the customer any issues or concerns that arise related to LES' right-of-way.
 10. Responsible for addressing any customer complaints that are related to LES' right-of-way.
 11. Responsible for identifying any power line issues and reporting them to the Line Crew Supervisor.
 12. Responsible for performing all work according to Lexington Electric's safety procedures and standards.
 13. Responsible for carrying out other duties assigned by the Line Crew Supervisor.

PHYSICAL ACTIVITIES

A. **Walking:** Must be able to move about, as required, to accomplish tasks. Sometimes the employee is required to walk extended distances and for an extended duration of time. The employee is frequently required to stoop, kneel, crouch, or crawl.

B. **Lifting:** Raising objects weighing at least 100 pounds from a lower to a higher position or moving objects horizontally from position-to-position.

C. **Communication:** Written, oral, and technical communication is required. Employee must be able to communicate with contractors, customers, and other employees in a professional manner.

D. **Hearing:** Must be able to hear the spoken word with or without correction, either in person or on the telephone.

E. **Visual Acuity:** Have vision sufficient, or corrected sufficiently, to read printed material on various forms of applications, computer monitors, and interoffice communications.

Working Conditions

This employee typically works in an outdoor environment in all kinds of weather and during all times of days/nights, as the situation requires. The employee may be in close contact with the public.

The employee's work may expose him/her to high places, high voltages and electrical currents, dangerous machinery and its moving parts, sharp tools, fumes, chemicals, and/or toxic substances.

Experience

Previous experience with an electric utility or tree trimming industry is preferred.

Preferred Education

High School Diploma or equivalent

Job Knowledge, Abilities and Skills

1. Must have the ability to use independent judgment when performing tasks.
2. Must possess good organizational skills.
3. Must have the ability to establish and maintain an effective working relationship with the public, contractors, and other employees.
4. Must have the ability to apply common sense understanding to carry out instructions furnished in written or oral form.
5. Must have the ability to add, subtract, multiply, and divide all units of measurement.
6. Must be able to handle multiple interruptions and adjustments to priorities throughout the day.
7. Must have excellent memory and organizational ability to deal with multiple responsibilities.
8. Must be able to communicate effectively with diverse and sometimes irate individuals and to handle calmly and efficiently situations ranging from routine to emergency.
9. Must be able to communicate cordially and effectively with the public.
10. Must have the ability to work with customers on a variety of issues. This position requires emotional restraint and intellectual responses to customers.
11. Must possess the knowledge of the principles, practices, and processes involved in the distribution of electric power.
12. Must have considerable knowledge of the tools and equipment used for clearing and maintaining the right-of-way for an electrical distribution system.
13. Must possess a knowledge of occupational hazards and safety procedures.

Other

1. Must have and maintain a valid Tennessee Commercial Drivers License (Class A)
2. Attend TVPPA and all other training sessions, as assigned.